

**RECORD OF EXECUTIVE DECISION – Part B**

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared <small>(and Dispensations granted by the Monitoring Officer)</small>	Consultation with relevant Ward Member(s)  Yes/No	Subject to Call-in?  Yes/No
10 June 2024	Portfolio Holder for Assets	To agree the completion of a new Lease over the Harwich and Dovercourt Cricket Club on the terms set out in the supporting Report and should it be necessary, authorises the Corporate Director for Operations and Delivery to agree any other terms he considers appropriate.	Agreeing a new lease of this property will continue to bring revenue income to the Council as well as allowing an established business to continue operating and providing an amenity to the area.	Not to agree the terms for a new lease	None	Yes	Yes

**URGENT DECISIONS ONLY (If non-urgent go to “Agreement to Decision” below):-**

<b>GENERAL EXCEPTION APPLIES?</b> <small>(Rule 14 Access to Information Procedure Rules)</small>	YES/NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?	YES/NO
<b>SPECIAL URGENCY APPLIES?</b> <small>(Rule 15 Access to Information Procedure Rules)</small>	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	YES/NO
<b>EXEMPTION FROM CALL-IN APPLIES?</b> <small>(Rule 18i Overview and Scrutiny Procedure Rules)</small>	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	YES/NO
<b>URGENT &amp; OUTSIDE BUDGET OR POLICY FRAMEWORK?</b> <small>(Rule 6 Budget and Policy Framework Procedure Rules)</small>	YES/NO	If yes, why is it not practical to convene a quorate meeting of full Council?	
		If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	YES/NO

**AGREEMENT TO DECISION:-**

Signed:-  ..... Decision Maker	Date:-  .....	Delegated Power Reference (in Part 3 of the Constitution):-  ..... Page 3.31 item 4.2.1.....
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**Original signed copy to be retained by Service.  
Electronic copy to be sent to Ian Ford (Committee Services) for publication.**